MONK SHERBORNE PARISH COUNCIL

Date: **Wednesday 13 May 2026** **Time:** **.00pm**

Place: **Monk Sherborne Village Hall**

Present:

Cllr Boyle	Cllr Minter
Cllr Cave	Cllr Mcsoley
Cally Morris (Clerk)	County Cllr R Vaughan
Borough Cllr S Minas-Bounds	Borough Cllr J Ganesh

Apologies: Cllr Minter

Public participation

No questions were presented by members of the public present. The Chairman proceed with the meeting.

19.26 Election of Chairman

Resolved: Cllr. Boyle be elected as Chairman for the ensuing municipal year. This was resolved unanimously. Proposed by Cllr Cave and seconded by Cllr Mcsolely. Cllr Boyle duly took the position of chair, signing his Declaration of Acceptance of Office accordingly.

20.26 Election of Vice-Chair

Resolved: Cllr Minter be elected as Vice-Chairman for the ensuing municipal year. This was resolved unanimously. Proposed by Cllr Cave and seconded by Cllr Minter.

21.26 Signing of Declaration of Acceptance of Office for the appointed Chairman and Vice chairman

Cllr Boyle & Cllr Minter are to sign their Declaration of Acceptance of Office at the next meeting due to Cllr Minter being absent. This is to be counter-signed by the Clerk following their appointed posts.

22.26 To report, approve and record apologies for absence (and the reasons) from members of the Parish Council

Apologies for absence were presented and received

23.26 To Receive Declarations of a Personal or Pecuniary Interest and Grant any Dispensations requested

No applications were received prior to the meeting for consideration.

24.26 To confirm the council's eligibility, as defined in the Localism Act 2011 and SI 965 The Parish Councils General Power of Competence Order 2012, and subsequently adopt the General Power of Competence for the current financial year.

Monk Sherborne Parish Council resolves from 13 May 2026, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, to adopt the General Power of Competence. Proposed by Cllr Cave, seconded by Cllr Mcsoley and resolved unanimously.

25.26 To allocate portfolios to members accordingly

Members were allocated the following portfolios:

- Planning – Cllr Mcsoley
- Highways, Transport & Footpaths – Cllr A Minter

DRAFT

- Local Authority & Consultations – Delegated authority to the Clerk
- Village Hall – Cllr P Cave

The Chairman of the Parish Council is allocated responsibility for the Finance portfolio.

26.26 Councillors to confirm they have read and fully understood the councils Standing Orders

Members present were reminded of their obligations to ensure they had read and understood the councils Standing Orders. Each member was required to confirm by way of signature they had read the documentation.

27.26 Councillors to confirm they have read and fully understood the councils Financial Regulations

Members present were reminded of their obligations to ensure they had read and understood the councils Financial Regulations. Each member was required to confirm they had read the documentation.

28.26 Councillors to confirm they have read and fully understood the Code of Conduct

Members present were reminded of their obligations to ensure they had read and understood the councils Code of Conduct. Each member was required to confirm by way of signature they had read the documentation.

29.26 To receive and approve the Scheme of Delegation for 2026/2027

Resolved: The Scheme of Delegation for 2026/2027 was received, approved and adopted accordingly.

30.26 To approve the minutes of the last meeting

i) The Minutes of the last meeting, held on the 11 March 2026 having been circulated, were signed as a true and correct record. Resolved unanimously.

31.26 External Reports

i) County Cllr report – Cllr R Vaughan thanked everyone present for their votes in ensuring his continued seat serving the local area.
Cllr Vaughan advised the road signage requiring replacement opposite Stone Circle is on order and will be actioned in due course.

ii) Borough Cllr report – Cllr Minas-Bound advised that BDBC were having to undertake a revised Local Plan. This raises concerns regarding the proposed site in Pamber.
Government are in the process of initiating a revised delegation process where Cllr powers to call a planning application to Development Control it to be removed resulting in planning applications being determined by officers.
The Local Government re-organisation deadline has been revised to the end of June to facilitate numbers and wards within North Hampshire to be forwarded for consideration.
Communication relating to recycling is expected from BDBC to alert residents of revised schedules and timescales going forward.

32.26 Parish issues & maintenance

a) To note any parish maintenance identified and determine the action required

A missing footpath sign has been raised with the landowner and HCC Rights of Way. A replacement has been requested and is awaited.

Members were advised the footbridge at Rawlins Farm had been fixed.

DRAFT

b) To receive an update on any outstanding works allocated under the Lengthsman' s Scheme

All works requested under the Lengthsman scheme have been completed.

33.26 To receive reports from members relating to their allocated portfolios

i) **Planning:**

a) To consider planning applications, decisions and any other parish related planning matter

An update of planning applications received and determined since the last meeting was presented.

b) To receive an update in relation to Stokes Lane Solar Farm planning application

No further update. A date is still awaited from BDBC Development Control as to when the application will be considered or a site visit scheduled.

ii) **Local Authority**

a) To review any consultations and determine any comments for submission

There are currently no consultations requiring comment from Monk Sherborne parish Council.

iii) **Highways & Footpaths**

a) To receive an update on any actions relating to Highways or Footpaths within the parish

Cllr Mcsoley advised that there are a significant number of potholes between Monk Sherborne and Charter Alley. Parishioners are reminded to keep reporting to HCC via the online reporting system to ensure they are noted and actioned accordingly.

iv) **Village Hall**

a) To receive an update in relation to Monk Sherborne Village Hall

Cllr Cave updated members that solar panels were being pursued for installation on the village hall roof. Bookings continue to remain healthy at the hall. A donation to assist with the purchase of picnic benches for the play area has been forwarded to the parish council.

v) **Play area**

a) To receive an update and determine any specific works required

Grant funding continues to be pursued for replacement swings

b) To confirm the purchase of picnic benches

Resolved: Further to grant funding have been received from the County Cllr Grant fund and the Village Hall Committee, an order has been placed for replacement picnic benches. Negotiation regarding the delivery fee has been held to reduce overall costs.

34.26 Finance & Governance

c) To approve payments and acknowledge any receipts

The accounts reconciliation statements for month ending 30 April 2026 were noted. Items for payment are to be debited to the account of the Parish Council.

DRAFT

d) To receive and approve the year-end accounts, including the financial statements, to 31st March 2026.

Members received the end of year accounts, including the financial statements as of 31st March 2025. Thanks were expressed to the Clerk in ensuring their preparation and accuracy.

35.26 Annual Governance & Accountability Return (AGAR)

i) To receive and resolve to accept the Annual Internal Audit (IA) Report 2025/2026

Resolved: The internal audit, having been completed by Do the Numbers be accepted as presented. Members reviewed and noted both the Annual Internal Audit Report (page 3 of the AGAR) and the detailed report from Do the Numbers. Thanks were expressed to the Clerk in ensuring effective internal controls were in place.

ii) To review and approve the Annual Governance Statement assertions as set out in Section 1 of the AGAR for the year ended 31 March 2026

It was unanimously **RESOLVED** that Statements 1 – 10 in the Annual Governance Statement for 2025/26 should be answered "Yes", Statement 9 to be answered "N/A" and the document be approved by council. The document was duly signed by the Chairman and Clerk.

iii) To approve Section 2 of the AGAR, Accounting Statements for year-ended 31 March 2026 (informed by Council Accounts and confirmed by IA figures)

The Clerk had calculated, completed, and certified the accounting statements as RFO to the council. The council considered the accounting statements and unanimously **RESOLVED** the year-end figures on the Accounting Statement 2025/26, as presented be approved. The document was signed by the Chairman.

Members confirmed no Conflict of interest with BDO, with the Chairman and Clerk signing the required documentation for submission with the AGAR form.

iv) To note that the period of elector's rights will commence on Wednesday 3 June 2026 and finish on Tuesday 14 July 2026.

The Council noted that the RFO/Clerk had set the dates for the period for the exercise of public rights; Wednesday 3 June 2026 to Tuesday 14 July 2026. This period included the first 10 working days of July as required. Public notification will be placed on noticeboards and the website on Tuesday 2 June 2026.

36.26 Resolution - To exclude public and press from items that may require discussion of possible legal and financial proceedings i.a.w. Public Meetings – Admission to Public Meetings Act 1960. Exclusion was not required.

37.26 Items of a confidential nature – None

Confirm date of next meeting – Wednesday 15 July 2026.

Closure of meeting – The meeting closed at 20.25pm.

Payments & Reconciliation: 13/05/2026

Description	Amount
Balance carried forward	4978.58
Precept (1st Instalment)	7612.50
Grant funding	645.72
Receipts & Opening Balance	13,236.80

Payments to date	463.00
Total	**12,773.80**

Payment Ref:	Description	Amount
BACS	Bank charges	7.00
DD01.26	Clerks Salary April 26	456.00
DD02.26	Hampshire Assoc. of Local Councils	255.00
DD03.26	Internal audit year end 25.26	175.00
DD04.26	Clerks Salary May 26	456.00
DD05.26	Tax & NI April & May 26	637.26
	TOTAL	**1986.26**

Planning Applications – May 2026

26/00826/RES	Manydown Key Phase 1 Land Off Roman Road And Worting Road Worting Road Basingstoke	Application for reserved matters approval pursuant to planning permission ref. 17/00818/OUT: approval of details relating to access, appearance, landscaping, layout and scale for strategic public realm infrastructure in the central part of KP1A of the Manydown site, comprising strategic green infrastructure, including cycleways/ footways, planting, sustainable drainage features and boundary treatments; Principal Street and Development Parcel Accesses, including street lighting and signage; and including associated engineering and ancillary works, including ground remodelling and land reprofiling, and utilities infrastructure including alignment of service runs, location of substations, and foul and surface water drainage infrastructure, in accordance with Condition 9 of planning permission ref. 17/00818/OUT; and approval of details relating to the following conditions of planning permission ref. 17/00818/OUT in respect of the strategic public realm infrastructure in the central part of KP1A of the Manydown site only: Condition 15 (Maintenance of Water Drainage System); Condition 28 (Materials); Condition 29 (Ground Levels); Condition 33 (Arboricultural Impact Assessment); Condition 34 (Tree Protection Scheme); Condition 35 (Tree Planting Plan); Condition 36 (Landscaping); Condition 37 (Boundary Treatments); Condition 38 (Safeguarding Trees); Condition 41 (Surface Water Drainage); and Condition 42 (Lighting for Biodiversity)
26/00696/HOUSE	Plot Adjoining Fir Tree Farm Pamber Road Charter Alley	Erection of detached dwelling and detached garage (Alternative scheme to 24/00166/FUL)

DRAFT