Monk Sherborne Parish Council

Parish Clerk: Mrs C Morris
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Date: **Wednesday 11 March 2026** **Time:** **19.15pm**

Place: **Monk Sherborne Village Hall, Salters Heath Rd, Monk Sherborne, Tadley RG26 5HR**

Present: Cllr Boyle, Cllr Cave, Cllr Minter, Cllr Mcsoley, Borough Cllr S Minas-Bounds, 3 members of the public, Cally Morris (Clerk)

Public participation

No questions were raised.

10.26 **To report, approve and record apologies for absence (and the reasons) from members of the Parish Council**

Apologies were presented and accepted from County Cllr R Vaughan.

11.26 **To Receive Declarations of a Personal or Pecuniary Interest and Grant any Dispensations requested**

No Declarations of a Pecuniary Interest or applications for dispensations were received.

12.26 **Minutes of the last meeting**

The Minutes of the last meeting, held on the 14 January 2026, having been circulated, were signed as a true and correct record.

13.26 **External Reports**

a) County Cllr report

Cllr Vaughan had circulated 3 separate reports relating to HCC items. No questions were raised.

b) Borough Councillor report

Borough Councillor S. Minas-Bounds provided a verbal report outlining recent amendments to the National Planning Policy Framework (NPPF) and their potential implications at both national and local level, particularly in relation to the proposed Basingstoke and Deane Borough Council Local Plan. Concerns were noted regarding proposed changes affecting Neighbourhood Plans and their weight within the wider planning process.
Members discussed a site within the parish of Pamber that had been identified during the recent call for sites exercise, considering its potential impact on the local area, particularly in relation to traffic.

14.26 **Parish issues & maintenance**

a) To confirm the grass cutting contract for a further 3 year period

Resolved: Further to Mr S Filson confirming the price for the parish grass cutting was to be held for the following 3 year period, members present resolved unanimously to instruct S Filson to undertake the grass cutting within the parish for another 3 year period, commencing 1 April 2026.
Proposed by Cllr Minter, seconded by Cllr Mcsoley and **resolved** unanimously.

b) To note any parish maintenance identified and determine the action required

No further item were identified.

c) To confirm the continuation of the Lengthsman' s Scheme and determine any works required

Members were advised that HCC had agreed to continue the Lengthsman Scheme for a further year. The following works were identified for action accordingly:
Bus shelter on the A339 to be cleaned, the moss on the tarmac area in front of the phone box.

15.26 **Portfolio reports**

i) **Planning:**

a) **To consider planning applications, decisions and any other parish related planning matter**

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A full list of planning applications and decisions received was provided separately. There are no further applications requiring consideration at this time, aside from the matters noted below:

b) **To receive an update in relation to Stokes Lane Solar Farm application**

Members received a verbal update in relation to the planning application for Stokes Lane Solar Farm.

ii) **Local Authority**

a) **To review any consultations and determine comments for submission**

There are currently no consultations requiring consideration or discussion by members.

iii) **Highways & Footpaths**

a) To receive an update on any actions relating to Highways or Footpaths within the parish

Members noted that the remedial works undertaken in relation to localised flooding had proven effective in the recent heavy rain.
Members are also reminded to report any issues encountered with local footpaths via the HCC website.
The number of tanker lorries within the parish servicing the pumping station was discussed, with concerns expressed regarding the volume and damage being caused to the local roads.
The road signs opposite the Stone Masons require replacement. County Cllr R Vaughan is to be asked to pursue behalf of the parish council.

iv) **Village Hall**

a) To receive an update in relation to Monk Sherborne Village Hall

Cllr Cave gave a verbal report to members, providing an apology following the increased litter in the play area. A number of issues had been addressed with hirers to ensure residents are not disturbed.

v) **Play area**

a) To receive an update and determine any specific works required

Grant funding is being pursued for full replacement of the existing swings at an estimated cost of £3,000. The clerk is to investigate.

b) To confirm the purchase of picnic benches following grant funding from HCC & MS Village Hall

Members reviewed the options for picnic benches at the play area following an award of £1,000 from the County Cllr fund. The Village hall committee approved match funding to purchase 2 benches.
Resolved: To purchase 3 option 3, the Stratford round picnic bench from Broxap. Subject to approval from the village hall trustees that £1,400 of the total cost would be covered by them.

16.26 Finance

a) To approve existing polices for implementation 2026/2027

Resolved: That all polices be adopted for implementation for the new council year 2026/2027. Resolved unanimously with members signing confirming approval accordingly. Proposed by Cllr Mcsoley, seconded by Cllr Minter and resolved unanimously

b) To receive and approve the IT policy for immediate implementation

Resolved: To adopt the IT Policy as presented for immediate implementation. Proposed by Cllr Cave, seconded by Cllr Mcsoley and resolved unanimously.

c) To approve payments and acknowledge any receipts

Payments and receipts were acknowledged with authorisation to approve payments waiting being granted. Resolved unanimously (Appendix A).

d) To receive an updated expenditure report prior to the financial year end

Members received the updated I&E report prior to year end, confirming the expenditure to be as expected and in line with the budget.

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e) To confirm the purchase of EasyPC Accounts and account preparation for 2026/2027

Members were advised the EasyPC Accounting system had been set up for April 2026.

f) To confirm the Insurance renewal for June 2026

Members confirmed the renewal of the insurance with the existing provider for a further year. The clerk is to raise payment accordingly.

g) To confirm the appointment of the parish councils approved Internal Auditor

Resolved: To instruct Do the numbers to undertake the councils internal audit checks for a further year.

17.26 **Resolution:** To exclude the public and press from items that may require discussion of possible legal and financial proceedings. Exclusion was not required.

18.26 **Items of a confidential nature:** No items of a confidential nature were noted.

Date of next meeting & Items for future discussion – Wednesday 13 May 2026.

Appendix A: Reconciliation & Payments

Description	Amount
Balance carried forward	2,761.54
Precept (1st Instalment)	7,250.00
Precept (2nd instalment)	7,250.00
Grant funding	1645.72
Vat reclaim	1,907.07
Receipts & Opening Balance	20,814.33
Payments to date	14,586.49
Total	**6,227.84**
Bank Statement:	**6,227.84**

Payment Ref:	Description	Amount
DD01.03.26	Clerks Salary & Office allowance	560
DD02.03.26	Tax & NI Mar & April	637.26
DD03.03.26	Accounting software	45.00
	TOTAL	**1,242.26**

Appendix B: Planning applications:

T/00107/26/TCA	15 Queens Cottages Ramsdell Road Monk Sherborne	5 X Ash Trees (Drawing No. QC01 - T4, T5, T6, T7, T8) - Fell and remove roots suffering from Ash Die Back - excessive deadwood throughout canopy 2 x Malus Domestica (apple trees) - (Drawing No. QC01 - T2, T3) - Fell and remove roots suffering from fungus and heavily infested with ivy 1 x Pyrus Comminus (pear tree) - (Drawing No. QC01 - T1) Fell and remove roots suffering from fungus and heavily infested with ivy - tree is also heavily leaning 1 x Taxus Baccata (English Yew) - (Drawing No. QC01 - T9) - Retain, prune/remove heavy ivy growth throughout canopy
25/02858/FUL	Gibson House Old Chapel Lane Charter Alley	**Amendment:** Proposed external alterations to the building
26/00123/RET	Olive Tree House Ramsdell Road Monk Sherborne	Variation of Condition 7 of 19/01518/FUL - (Change of use from public house/restaurant with living accommodation over, to Class C3dwellinghouse) - To allow for replacement signage (retrospective).

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