

Monk Sherborne Parish Council

Parish Clerk: Mrs C Morris
Email: clerk@monksherborne-pc.gov.uk
Website: www.monksherborne-pc.gov.uk

Date: Wednesday 15th January 2025 **Time:** 7.30pm
Place: Monk Sherborne Village Hall, Salters Heath Rd, Monk Sherborne, Tadley RG26 5HR
Present: Cllr Boyle Cllr Mcsoley
Cllr P Cave Cllr Minter
Cally Morris (Clerk) 0 members of the public
County Cllr R Vaughan Borough Cllr S Minas-Bound
Borough Cllr J Ganesh

Public participation

As no questions were raised, the Chairman proceeded to open the meeting accordingly.

1.0125 To report, approve and record apologies for absence (and the reasons) from members of the Parish Council

All members were present.

2. 0125 To Receive Declarations of a Personal or Pecuniary Interest and Grant any Dispensations requested

No Declarations of a Personal or Pecuniary Interest were presented. No applications for dispensations were required.

3. 0125 Minutes of the last meeting

The Minutes of the last meeting, held on the 13 November 2024, having been circulated, were signed as a true and correct record.

4. 0125 Reports

- i) Chairmans Report: No report.
 - ii) County Cllr report: A written report had been previously circulated by County Cllr Vaughan to members prior to the meeting. Questions in relation to the proposed changes from a three tier to a Unitary authority were raised, advising the changes would be in effect in 2027
- Borough Cllr report: The Borough Cllrs present provided an overview to members of the upcoming potential changes within the County to Unitary authorities. Much discussion ensued, highlighting potential challenges. Updates will be forwarded as and when released.
- Members discussed and resolved accordingly to submit an application to the Borough Cllrs Grant Fund for the provision of three new benches at the play area. Clerk to action.

5. 0125 Portfolio reports

i) Planning

To consider any planning applications before the council and receive any planning decisions

An update of planning applications was presented by Cllr Mcsoley.

Members reviewed the applications requiring comment. Concerns were raised in relation to the retrospective application received for The Olive Tree. A detailed response is to be forwarded to BDBC Planning, highlighting the parish councils standing objection to the application due to its contravention of the Conservation area appraisal.

To give consideration to any other planning related matter within the parish

Correspondence in relation to the new National Planning policy Framework (NPPF) and the

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proposed increase in houses to be built each year nationally was received by members.

BDBC Enforcement had confirmed an investigation at Blackberries was been undertaken to determine whether a breach of planning conditions 2 and 5 of BDB/71415 and the erection of floodlight had occurred. A copy of the title plan and deeds had been obtained confirming ownership. A further chasing email is to be forwarded to BDBC Enforcement team asap.

Correspondence had been received from the National Grid's advising of their project for the essential refurbishment of the 82km of existing high voltage overhead electricity lines from Bramley in Hampshire to Melksham in Wiltshire. This phase of work will be completed between June and November 2025.

Members noted the archaeological surveys being undertaken within the vicinity of at Manor Farm, noting permission previously being granted for a new facility.

- ii) Local Authority Consultations: There are currently no consultations requiring consideration.
- iii) To receive an update on any outstanding actions relating to Highways of Footpaths within the parish

Cllr Boyle advised that Highways had not completed the work required to clear the ditches and sump at the War Memorial to alleviate the flooding issued at the location. A complaint had been presented to Highways in relation to the attitude of the tram attending the works required. County Cllr R Vaughan is to be copied in on correspondence accordingly.

New signage for erection on the local footpaths regarding litter and dog waste was requested and continues to be pursued with HCC.

The repainting of the white lineage in the parish is to be pursued following the previous request presented to highways for action.

- iv) To receive an update in relation to the operation of Monk Sherborne Village Hall

Cllr Cave provided a verbal update to members regarding the village hall, advising two sound absorbing boards had been installed as a trial in the main hall. A flood light has been installed at the end of the building to provide lighting at the stepped area. Relevant signage has been installed on the fence line to kindly request "No Climbing".

- v) To receive an update in relation to the Playground and determine any specific works required or identified within the weekly inspections

All works at the play area have now been completed with the addition of grass matting at the entrance from the car park to the main play area, two "Please Close the Gate" signs erected on the pedestrian gates and a combination padlock on the access gates to avoid unauthorised entry have all been installed. The cutting of the top of the hedge at the rear of the play area has also been completed.

06.0125 Parish issues & maintenance

- i) To note any parish maintenance identified and determine the action required

Members noted the correspondence received from a local resident regarding the moss on pathway at the telephone box. Members considered the options available, acknowledging that the path could either be removed entirely or continue to be maintained on an annual basis. Upon consideration, members resolved to continue with the required maintenance on an annual basis. The resident is to be advised of the decision.

The grounds maintenance contractor is to be asked to cut the hedge on the perimeter of the play area to address the areas the tractor was unable to reach.

- iii) To determine any specific works for the Lengthsman

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Resolved: A quote is to be obtained to repaint the Finger Post at Charter Alley.

7.0125 Finance

i) To approve payments

All payments were acknowledged and payment resolved unanimously (Appendix A).

ii) To acknowledge any receipts:

Receipts received were acknowledged accordingly (Appendix A).

iii) To receive an update re S106 funds available and spent

Members acknowledged the release of the S106 funds for new access gates to the playing field of £1,278 and the release of a further £445 for grass mats to be installed at the entrance to the new play area from the car park. No further S106 funding remains.

iv) To confirm the budget for 2025/26

Resolved to accept the budget as presented.

v) To determine the level of precept to be served upon Basingstoke & Deane Borough Council for financial year 2025/26 and complete necessary documentation

Resolved: The precept be set at £14,500. Due to rising costs, members approved the increase in the precept accordingly. The relevant paperwork was signed and witnessed by members present. Resolved unanimously.

08.0125 Resolution: To exclude the public and press from items that may require discussion of possible legal and financial proceedings i.a.w. Public Meetings – Admission to Public Meetings Act 1960. Exclusion was not required.

09.0125 Items of a confidential nature:

No items of a confidential nature.

Date of next meeting & Items for future discussion – Wednesday 12th March 2025

Meeting closed at 20. 53pm.

Appendix A:

Reconciliation: 12/01/2025

<u>Description</u>	<u>Amount</u>
Balance carried forward	5409.92
Precept (1 st Instalment)	6,875.00
Precept (2 nd instalment)	6,875.00
Grant funding	645.72
Vat reclaim	6431.87
Play Area grant funding	1728.33
Miscellaneous income	300.00
Receipts & Opening Balance	28,265.84
Payments to date	23,195.21
Total	5,070.63
Bank Statement:	5,070.63

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<u>Appendix B: Planning applications</u>		
<u>App No</u>	<u>Address</u>	<u>Application</u>
24/02877/HSE	The Olive Tree Ramsdell Road Monk Sherborne	AMENDED PLANS: Erection of new porch, alterations to fenestration and alterations to external finishes. Retention of conversion of garage to habitable room, demolition of link between kitchen and garage, demolition of toilet block on front and side elevation, alterations to fenestration, external finishes and internal alterations. Proposed erection of 1.8m fence around the property's boundary
24/02933/LDPO	New Close Ramsdell Road Monk Sherborne	Certificate of lawfulness for the proposed construction of a single storey rear extension
T/00642/24/TCA	The Old Rectory Salters Heath Road Monk Sherborne	Crown reduce trees as per proposed tree work
24/02877/HSE	The Olive Tree Ramsdell Road Monk Sherborne	Erection of new porch, alterations to fenestration and alterations to external finishes. Retention of conversion of garage to habitable room, demolition of link between kitchen and garage, alterations to fenestration, external finishes and internal alterations
T/00594/24/TCA	Woodlands Cottage Ramsdell Road Monk Sherborne	Ash Tree (T1) - reduce crown by 2m and lateral spread by 1.5m all round. Finished height 12.5m and spread to 11m. Oak Tree (T2) - crown lift to 2.5m and crown thin by 25% Hornbeam (T3) - reduce lateral spread by 1.5m all round to provide clearance to highway Fir (T4) - remove dead wood, and branches crossing Fir (T5) - remove dead wood, and branches crossing Fir (T6) - remove dead wood, and branches crossing
24/02651/LDPO	Kiln House Kiln Lane Monk Sherborne	Certificate of Lawfulness for the proposed erection of a single storey rear extension, new side windows and an air source heat pump
24/02773/HSE	Clifton House Ramsdell Road Monk Sherborne	Proposed replacement single storey rear extension