

Monk Sherborne Parish Council

Parish Clerk: Mrs C Morris
Email: clerk@monksherborne-pc.gov.uk
Website: www.monksherborne-pc.gov.uk

Date: Wednesday 10th January 2024 **Time:** 7.30pm

Place: Monk Sherborne Village Hall, Salters Heath Rd, Monk Sherborne, Tadley RG26 5HR

Present: Cllr Boyle Cllr Minter
Cllr P Cave Cally Morris (Clerk)
1 member of the public

Apologies: Cllr Mcsoley

Public participation - No questions were raised.

1.0124 **To receive apologies for absence and any written requests for Disclosable Pecuniary Interest dispensations from members**

No apologies for absence, declarations of interest or requests for dispensation were presented by members present.

2. 0124 **Minutes of the last meeting**

- i) The Minutes of the last meeting, held on the 1 November 2023, having been circulated, were signed as a true and correct record. Proposed by Cllr Cave and seconded by Cllr Minter and resolved unanimously.

3. 0124 **Clerks update** (for information only)

The clerk updated members present of actions taken to date since the previous meeting.

4.0124 **Reports**

- i) Chairmans Report – All items are being addressed at the relevant point in the agenda.
- ii) County Cllr report – A written report was circulated to members prior to the meeting.
- iii) Borough Cllr report – No report.

5. 0124 **Portfolio reports**

- i) Finance & Health – Members received the correspondence in relation to the allocation of Section 106 funds remaining for use within the parish. A request has been submitted to BDBC for consideration to the utilisation of remaining S106 funds for the refurbishment of the play area.

Members are to confirm the precept to be served upon BDBC under agenda item 08.0124 iv)

- ii) Planning – An update of planning applications received and determined since the last meeting was presented by the Clerk in the absence of Cllr Mcsoley. Members acknowledged the application submitted for Rookery Farm had been refused. Objection were submitted to BDBC planning in relation to the application for White Hart Lane, Charter Alley. (*Appendix B*)
- iii) Local Authority & Rural Strategy – Members received information relating to the BDBC Local Plan. To date, the PC has not been contacted by BDBC to discuss the Local Plan as previously suggested by Borough Cllrs.

Members were advised of the Hampshire Minerals & Waste Plan consultation running from 8th January 2024. Details are to be circulated to members for consideration.

The HCC Future Services Consultation runs from 8 January to 31 March 2024. Views can be provided on the 13 service change proposals presented. The item is to be presented again at the March meeting for consolidated views from the parish council for submission to HCC.

- iv) Village Hall update - Cllr Cave updated members in relation to the operation of the village hall, advising of the village drinks evenings being a huge success with the next one scheduled for Friday 12th January 2024.
- v) Highways & Footpaths – A request has been submitted to HCC highways for the ditch at the War Memorial to be piped to ensure water can be directed away to avoid future road closures due to flooding.
Flooding within the parish was reported to HCC at regular intervals following during the recent weather conditions. The road was subsequently closed each time to deter drivers. A meeting has been scheduled with a Highways engineer and the Lengthsman to determine works to rectify the continued flooding.
- vi) Playground report – A detailed update is provided under item 6.0124 ii)

06. 0124 **Parish issues & maintenance**

- i) To note any parish maintenance identified and action required

Thanks were expressed to Cllr Boyle for clearance undertaken within the parish, particularly ditches within the parish requiring clearance following the recent flooding. Cllr Boyle also undertook refurbishment works to the WI

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bench behind the phone box. Thanks were expressed to Cllr Boyle for all his work.

Following previous discussions in relation to piece of land behind the telephone box, specifically the maintenance of the beech tree and grass, County Cllr R Vaughan confirmed the land belonged to Hampshire Highways. However, correspondence was received to advise that they were not responsible for regular pruning of such trees, only at such times as there being a potential obstruction or a safety concern.

ii) To receive an update regarding the refurbishment of the play area

Confirmation was provided that the parish council had been successful in obtaining grant funding of £24,470 following their application to BDBC Pride of Place Grant fund. A further £2,500 was granted by the Manydown Trust alongside a further £6,000 from Manydown for the refurbishment of the play area.

Resolved: To proceed with the refurbishment project and accept the quotation and design from Sawscapes. Liaison is to be held to ensure the programming of the works are scheduled for as soon as possible with a preference for completion prior to the summer period.

Members present received the financial report of monies received and to be allocated accordingly. Thanks were expressed to all donors in helping the parish council to achieve their funding target and to the clerk in securing the required funds of £35,000 for the refurbishment of the play area.

Members reviewed the visual presented by the appointed contractor, Sawscapes. It was determined that only one springer would be required and a further wooden play piece be installed to ensure the area flows as an alternative to the twin ropes. Ropes were agreed to be green, being more visually pleasing and fitting with the rural area. Visuals of the approved design are to be placed within the villager and the parish website.

iii) To receive an update on the Lengthsman Scheme and determine works required

A meeting has been scheduled with the Lengthsman to undertake further ditch clearance works at the War Memorial. A request has also been submitted to HCC highways for the ditch to be piped to ensure the water can be diverted away to avoid any future road closures due to flooding.

07. 0124

Code of Conduct

- i) To receive and adopt the updated Members Code of Conduct policy – Members present received and adopted the update Members Code of Conduct policy accordingly. A copy of the policy will be available for viewing and download via the parish council website. Resolved unanimously.

08.0124

Finance

- i) To approve payments

All payments were acknowledged and approved. Proposed by Cllr Minter, seconded by Cllr Cave and resolved unanimously. (A Copy is to be attached to the minutes and held on file – Appendix A).

- ii) To approve receipts received – Receipts received were acknowledged by members present.

- iii) To receive and approve the draft budget for 2024/25

Proposed by Cllr P Cave, seconded by Cllr Minter and resolved unanimously to accept the budget as presented.

- iv) To receive an update in relation to grant funding and precept payments for the next financial year from BDBC

Members present were advised that the Tax base figures had yet to be released.

Resolved: The precept be set at £13,750. Due to rising costs, members approved a 10% increase in the precept, in line with inflation. The relevant paperwork was signed and witnessed by members present. Resolved unanimously.

09.0124

Appeals for Donations received prior to the meeting – No request received for consideration.

Resolution - To exclude the public and press from items that may require discussion of possible legal and financial proceedings i.a.w. Public Meetings – Admission to Public Meetings Act 1960. Exclusion was not required.

10.0124

Items of a confidential nature – No items of a confidential nature required discussion.

Confirm date of next meeting & Items for future discussion – Wednesday 6th March 2024

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Appendix A:

CASH IN HAND (2023/2024)

Opening balance as of 1st April 2023

£ 5,917.03

CURRENT ACCOUNT – UNITY TRUST BANK

Balance per Bank Statement 4th January 2024

£ 7,406.91

Description	Amount
Balance carried forward	5,917.03
Precept (1 st Instalment)	6,250.00
Precept (2 nd instalment)	6,250.00
Parish Funding	645.72
Misc. income	1800.00
Receipts & Opening Balance	20,862.75
Payments to date	13,455.84
Total	7,406.91

Appendix B:

Planning applications received – January 2024

23/03012/FUL	Land at Hook Lane, Malshanger	Solar Farm and associated development
23/02867/OUT	Land West Of Deans Lane White Hart Lane Charter Alley	Outline planning application with all matters reserved, except the means of access and layout, for the erection of three dwellings with ancillary vehicle parking, amenity space and other associated infrastructure

Decisions received:

23/02466/FUL	Rookery Farm Rookery Farm Lane Monk Sherborne	Demolition of the existing buildings and replacement with 3 new residential dwellings, together with, parking, landscaping and any other associated works and infrastructure	Refused
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