

MONK SHERBORNE PARISH COUNCIL

Clerk: Mrs C Morris

Email: clerk@monksherborne-pc.gov.uk

Website: www.monksherborne-pc.gov.uk

Tel: 07721 076186

AGENDA FOR MEETING

Date: Wednesday 14th May 2025 **Time:** 20.00pm

Place: Monk Sherborne Village Hall

Mrs C Morris
Clerk to Monk Sherborne Parish Council

Public participation - To take questions from the public

01.0525 Election of Chairman of the Parish Council

02.0525 Election of Vice-Chair of the Parish Council

03.0524 Signing of Declaration of Acceptance of Office for the appointed Chairman and Vice chairman

04.0525 To report, approve and record apologies for absence (and the reasons) from members of the Parish Council

05.0525 To Receive Declarations of a Personal or Pecuniary Interest and Grant any Dispensations requested

06.0525 To confirm the council's eligibility, as defined in the Localism Act 2011 and SI 965 The Parish Councils General Power of Competence Order 2012, and subsequently adopt the General Power of Competence for the current financial year.

07.0525 To allocate portfolios to members accordingly:

i) Planning

ii) Local Authority & Consultations

iii) Village Hall

iv) Highways & Footpaths

The Chairman of the Parish Council is allocated responsibility for the Finance portfolio

08.0525 Minutes of the last meeting

To approve and sign the minutes of the meeting held on 12 March 2025

Reports:

i) Chairman's report

ii) County Councillors report

iii) Borough Councillors report

09.0525 To receive reports from members relating to their allocated portfolios

10.0525 Councillors to confirm they have read and fully understood the councils Standing Orders

11.0525 Councillors to confirm they have read and fully understood the councils Financial Regulations

12.0525 Councillors to confirm they have read and fully understood the Code of Conduct

13.0525 To receive and approve the Scheme of Delegation for 2025/2026

14.0525 Finance

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- i) *Parish Council Bank Account Reconciliation & accounts for payment as of 30 April 2025*
- ii) *To receive and approve the year-end accounts, including the financial statements, to 31st March 2025.*
- iii) *To approve the Insurance schedule*

15.0525 Annual Governance & Accountability Return (AGAR)

- i) *To receive and resolve to accept the Annual Internal Audit (IA) Report 2024/2025*
- ii) *To review and approve the Annual Governance Statement assertions as set out in Section 1 of the AGAR for the year ended 31 March 2025*
- iii) *To approve Section 2 of the AGAR, Accounting Statements for year-ended 31 March 2025 (informed by Council Accounts and confirmed by IA figures)*
- iv) *To note that the period of elector's rights for the Accounting Statements 2024.2025*

16.0525 Resolution

To exclude press and public from items that may require discussion of possible legal and financial proceedings i.a.w. Public Meetings – Admission to Public Meetings Act 1960

17.0525 Items of a confidential nature

Confirm date of next meeting – Wednesday 9 July 2025